



## Position Summary

The Intramural Sports Official is responsible for ensuring the safety and positive experience of participants and spectators engaged in Intramural Sports programming at IU Recreational Sports. The emphasis is on applying knowledge related to: rules of the game, proper positioning and mechanics, preventative officiating, game management, and professionalism. This position is central to upholding the IU Recreational Sports mission of connecting, informing and inspiring people to lead active healthy lifestyles by providing quality game management.

## Required Qualifications

- Score of 80% or higher on Unit Qualification Exam for the specific sport
- Must officiate at least one sport per season each semester (each semester has two seasons)
- Must be able to work an average of 8 - 12 hours per week for unit

## Preferred Qualifications

- Enrolled student at the IU-B campus
- Certification from recognized national governing body (NFHS)
- Officiate two sports per season
- Attend sport specific educational sessions
- Eligible for Federal Work Study

## Responsibilities

### 1. Administration

- Providing exceptional relational service
- Attending weekly Official Meetings for appropriate sports
- Ensure game score sheets and scoreboard are correct
- Provide onsite supervisor with team/spectator sportsmanship ratings

### 2. Event Management

- Assist in inspecting playing surface for dangerous situations and report to Head or Assistant Supervisor
- Implement pre-game/post-game feedback given by evaluation staff
- Assist in ensuring that games start on time and restart in a timely fashion
- Assist in keeping playing area free of personal belongings and notify participants of specific policies/procedures
- Be proactive and look for potential problems; address issues right away before situation escalates. If situation is evolving beyond your control, notify the Head Supervisor, Assistant Supervisor or Evaluator immediately.
- Be able to work late night and weekends hours as assigned
- Assist in directing spectators to the appropriate viewing areas

**Starting Pay Rate:** \$11/hour with potential merit salary increases on a semesterly basis