



RECREATIONAL SPORTS

Club Sports Classification System 2023-2024

The Club Sports Classification System is in place to distribute access to facilities and funding, in addition to recognizing the hard work and effort put forth by clubs each year. With the measurable goals outlined below, it is our hope that club leaders and members receive a well-rounded and engaging experience when they choose to join a Club Sport that is part of IU Campus Recreational Sports.

A – Outstanding: 160+ points

The highest levels in recognition is reserved for the clubs that are very organized, active on campus as well as in the community, and regularly support other Club Sports in their activities. This elite group will represent a small number of exceptionally dedicated clubs.

B – Above Average: 117-159 points

The mid-level in the classification system is for clubs that go beyond expectations by attending extra Rec Sports events and being organized by submitting necessary forms by the priority deadlines.

C – Base Level: 80-116 points

This is the level that every club is expected to meet each year in order to maintain their status as a Club Sport. Clubs that are building their membership base can still achieve these base requirements through Club Sports Federation (CSF) involvement.

Recognition Items

The main focuses of the system are involvement with the Club Sports Federation, attending Club Sport and Rec Sports events, as well as maintaining a strong organization. Bonus points will likely be needed to achieve A or B Level, which include items such as meeting with an advisor or serving on a committee.

Relationship to Annual Allocation

Funding for the 2023-2024 academic year is determined by the classification level achieved by your club in 2022-2023. Also taken into account for funding is considerations made for overall club needs. Budgets for next fiscal year will be released over the summer, after classification reports have been compiled from the April 19, 2024 submission deadline. In addition to the Annual Allocation, the CSF will have opportunities for clubs to earn incentive funds during the current fiscal year.

Relationship to Club Sports Status

Clubs will be expected to complete the minimum standards outlined to maintain their status as a Club Sport. If a club does not meet the minimum in each required category, they will not receive any funding for the following fiscal year. Clubs that fail to complete two or more required categories will be immediately removed from the CSF. Any clubs that wish to appeal the aforementioned sanctions may make an appeal. The CSF Appeals Committee will make decisions on classification appeals.

Classification Points

Completing the following categories at the required level will earn a club 80 points (C Level). The time frame for completing these criteria begins August 1 and runs through April 19. Clubs cannot receive credit for the same event or activity in multiple categories. While some examples are provided below, Rec Sports staff will have final approval of eligible events.

Required Categories:

CSF Monthly Meeting Attendance

5 points per meeting / 35 required

Club Sport Federation meetings are an essential means of communication between the Exec Board, program staff and the clubs. Each club must have at least one representative attend the monthly meetings facilitated by the Exec Board. A fine of 5% of the club's Annual Allocation or \$100, whichever is less, will be assessed for any missed meetings.

Clubs can receive 40 points maximum in this category.

CSF Mentor Meeting

5 points per meeting / 10 required

Each Club Sport is assigned a mentor from the CSF Exec Board or Club Sports Staff and will arrange an in person or virtual meeting with them around mid-semester in fall and spring.

Clubs can receive 10 points maximum in this category.

Organization

2 points per submission / 20 required

Being organized and timely with submissions allows for smooth planning and time for the Rec Sports staff to assist you. The following items being submitted *by the priority deadline* is worth 2 points. Failure to submit by the discipline deadline will result in disciplinary action; see manual for more details. *There is a maximum possibility of 26 points in this category.*

<u>Submission</u>	<u>Priority Deadline</u>	<u>Discipline Deadline</u>
- Fall Semester Schedule	9/15/23	9/22/23
- Spring Semester Schedule	12/8/23	12/15/23
- Updated Monthly Rosters	1 st Monday after each CSF meeting	2 nd Monday after meeting
- Inventory Report	4/19/24	4/26/24
- SIL Re-Registration	4/19/24	4/26/24
- Club Sports Re-Registration	4/19/24	4/26/24

Attending Events/Collaboration

5 points per event / 5 required

Attending a Rec Sports or fellow Club Sport's event or fundraiser is an important part of supporting our community. Report attendance by uploading a picture to the Classification Reporting Form on beINvolved within 2 weeks of the activity's conclusion. Attendees must be in the picture, with the event or fundraiser in the background. Your club will earn 5 points per eligible event/activity.

Clubs can receive 20 points maximum in this category.

<u>Type of Event</u>	<u>Attendance Threshold</u>
- Club Sport Competition/Fundraiser	5 people from active club roster
- Collaboration Project*	N/A – must be with another Club Sport within the CSF
- Rec Sports Special Events	5 people from active club roster
- Intramural Sports League	80% of IM team roster must be from active club roster

**If you work together to organize and plan a fundraiser, community service project or special event with another Club Sport, each individual club will earn 5 points.*

Recruitment & Retention Events

2 points per event / 10 required

Recruiting and maintaining a strong membership base is vital to the existence of any club. Events must be reported to the Classification Reporting Form on beINvolved within 2 weeks to receive credit.

Clubs can receive 20 points maximum in this category.

- Recruitment Event – a face to face (or approved virtual) interaction that assists with the recruitment of new club members. Examples of such include call-out meetings, demos, and tabling. **Rec Fest earns your club 10 points.**

- Retention Event – activities not related to your sport that encourage group bonding, such as club socials, team dinners and award banquets. Cannot include alcohol, or immediately follow a competition.

Bonus Points

To achieve the points necessary for A and B Levels, a club will likely need to complete bonus point items.

Committee Service

5 points / 10 points max

There are many opportunities to become involved with the CSF and Rec Sports. Actively serving on a committee for a full term will earn your club 5 points.

Advisor Meeting

5 points / 10 points max

Clubs are encouraged to be in regular contact with their Faculty/Staff advisor so they can provide the club with the support it needs. Meet with your advisor and have them send a short summary of your meeting by the end of the semester to clubsprt@indiana.edu to earn 5 points. *Limit 5 points per semester.*

Club News & Updates

2 points / 10 points max

Clubs may submit a monthly update on their accomplishments to share with Rec Sports & their fellow club sports. Reports for a given month must be submitted by the last day of the month and will earn your club 2 points per submission.

Alumni Engagement

5 points / 10 points max

Clubs that have an active alumni network (consistent communication with past members, at least twice per semester) via alumni social media accounts, newsletter, etc. can earn 5 points. Hosting an alumni event (documentation of agenda, # of attendees and event invite is required) can earn 10 points.

Community Service

starting at 10 points / no max

Clubs may complete a service event as with an approved organization of their choosing. *There is no point maximum in this category.* To be considered a club event, the following criteria must be met:

- A minimum of 25% of your *active* roster must attend or 5 people, whichever is greater
 - multiple shifts/dates at the same service site throughout one semester will be counted as one event
- Service must be reported within 2 weeks of the event conclusion. Credit will be granted in the following increments: *(Example – 5 people complete 20 total person hours = 4 hours average/attendee. This group would receive 15 points.)*

avg. 1-2.9 hours/attendee = 10 points	avg. 5-7.9 hours/attendee = 20 points
avg. 3-4.9 hours/attendee = 15 points	avg. 8+ hours/attendee = 25 points

Other Incentives

While these items may not earn a club points in the Classification System, they do have monetary incentives attached to them for the current fiscal year. Please take advantage of these opportunities.

- ***Annual Activation***

Clubs that complete all steps on the Annual Activation checklist by 8/31 will receive an extra \$50 for the club's Allocation Account.

- ***Leadership Workshops***

For each officer that attends a Leadership Workshop, the CSF Exec Board will grant \$15 towards the club's current Allocation Account balance. If permitted, additional funding for general member attendance may be offered.